



EUPATI FOUNDATION

# Call for Tender – EUPATIconnect platform service provider for Stichting EUPATI Foundation

26 February 2024



**STICHTING EUPATI FOUNDATION EUROPEAN PATIENTS'  
ACADEMY ON THERAPEUTIC INNOVATION (EUPATI)**

C/O PGOSUPPORT, DALTONLAAN 600, 3584BK UTRECHT, NETHERLANDS

[WWW.EUPATI.EU](http://WWW.EUPATI.EU) - [INFO@EUPATI.EU](mailto:INFO@EUPATI.EU)

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## Stichting EUPATI Foundation – General Information

Stichting EUPATI Foundation, the European Patients' Academy (EUPATI), is a pan-European programme implemented as a public-private partnership by a collaborative multi-stakeholder consortium from the pharmaceutical industry, academia, not-for-profit, and patient organisations. EUPATI was developed and implemented as a flagship project of the Innovative Medicines Initiative (<http://www.imi.europa.eu/>) and is today established as an independent non-profit Foundation. EUPATI has already trained over 330 patient experts on medicines development, clinical trials, medicines regulations, health technology assessment. Additionally, EUPATI offers and maintains the Toolbox on Medicine Development, trains researchers about patient involvement and coordinates a network of national platforms.

Since January 2022, EUPATI has provided a matchmaking service between trained patient experts (EUPATI Fellows) and researchers from industry and academia. This platform, EUPATIconnect, ([connect.eupati.eu](http://connect.eupati.eu)) is a fee-based platform, where researchers can submit projects and patients maintain detailed profiles about their therapeutic area, specific skills and areas of interest. The submitted projects are matched with suitable profiles and the researchers & patient experts are connected ('matched') with each other with the assistance of the platform and the EUPATI Secretariat.

EUPATIconnect is now moving to the next phase of its development and EUPATI is therefore looking for a service provider to support EUPATI in the maintenance of the current platform and development of improved functionalities.

Additionally, the Swiss Clinical Trials Organisation (SCTO) collaborates closely with EUPATI as the administrative lead of the EUPATI National Platform (ENP) in Switzerland. SCTO is also planning to develop its own patient matchmaking platform with EUPATI's support.

## Purpose of the Tender

The purpose of this call is to identify a EUPATIconnect Service Provider to guarantee **EUPATIconnect platform maintenance** and to, in close collaboration with the EUPATI Secretariat, support the development of improved functionalities for the platform. See more information about the tasks in section 'Description of Services'.

## Description of Services

The following tasks will need to be carried out:

- Coordination with former technical collaborator and current EUPATI partner, FindMeCure, to receive documentation and use code of EUPATIconnect.
- Provide technical support to EUPATI as we collaborate with SCTO. For example: share documentation and use code with SCTO.
- Phase 2 – Transition. Develop new functions on the matchmaking platform, to enable better communication between researchers and patient experts. Also, develop functionalities to help the Secretariat with the matchmaking process.

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## EUPATI FOUNDATION

- A system for regular communications between EUPATI Secretariat and Technical Partner as part of platform maintenance
- Regular system updates as agreed upon on service level agreement

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## Participation in the Tendering Procedure

### Tender Process

EUPATI reserves the right to conduct the tender process and select the successful tender. EUPATI is not bound contractually or in any way to a bidder to this request for tender until EUPATI and the successful winner have entered into a written contract.

### Documents to be submitted

The tender proposals should include:

- Written proposal for delivering the tasks described in the section 'Description of Services';
- Description and legal information of the Service Provider;
- Detailed costs.

Document applications must be sent by **Friday, 22nd March, 23:59 CET** to EUPATI Secretariat at [info@eupati.eu](mailto:info@eupati.eu).

### Tender evaluation

Participation in this tendering procedure is open on equal terms to all legal persons fulfilling the above-mentioned eligibility criteria. EUPATI may, at its discretion, extend the closing date and time of the tender. The selection procedure will be based on the principles of equal treatment, fairness and transparency and on expertise (60%) and price (40%).

All applicants will receive acknowledgement of receipt of their tender and will be informed of the outcomes of the selection process within 30 days following the deadline date. EUPATI is not obliged to provide reasons for its decision to shortlist; accept or reject any particular tender. Applicants must have excellent knowledge of the English language.

### Exclusion Criteria

Candidates shall be excluded from participation in this procurement procedure if:

- they are bankrupt or being wound up, are having their affairs administered by the courts, have entered into an arrangement with creditors, have suspended business activities, are the subject of proceedings concerning those matters, or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
- they have been convicted of an offence concerning their professional conduct by a judgment which has the force of res judicata;
- they have been guilty of grave professional misconduct proven by any means which the EUPATI can justify;
- they have not fulfilled obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the

- country in which they are established or with those of the country of EUPATI or those of the country where the contract is to be performed;
- they have been the subject of a judgment which has the force of res judicata for fraud, corruption, involvement in a criminal organisation or any other illegal activity detrimental to the Union's financial interests;
  - following another procurement procedure or grant award procedure financed by the Union's budget, they have been declared to be in serious breach of contract for failure to comply with their contractual obligations.

## Contract Price and Terms of Payment

Quotes for performing this Service are invited from interest parties.

All Prices must be fixed amounts in EUR including VAT and will not be subject to revision.

Costs incurred in preparing and submitting tenders are borne by the applicants and cannot be reimbursed.

## Quality Issues

In delivering the service the applicant shall ensure the highest quality standards of which EUPATI shall be the sole judge.

## Confidentiality and Conflict of Interest

The successful applicant undertakes that they will not at any time, either before or after the termination of this service, use or disclose or communicate to any person confidential information relating to the affairs of EUPATI. This restriction shall continue to apply after the termination of the service without limit in point of time.

To ensure the independence of terms of their contract, the winning applicant will sign a declaration certifying that they have no conflict of interests in relation to the tasks to be undertaken and undertake to inform Maria Duterte, EUPATI Executive Director ([maria.dutarte@eupati.eu](mailto:maria.dutarte@eupati.eu)) should this status change. All data submitted to EUPATI will be treated in accordance with Dutch law.

## Terms and Conditions

EUPATI reserve the right to reject any and all proposals, in whole or in part, to advertise for new proposals, to abandon the need for services, and to cancel or amend this call for tender at any time prior to the execution of the written contract. EUPATI reserves the right to waive any formalities in the call for tender process. EUPATI may respond to questions or provide information from applicants and is under no obligation to provide such responses or information to all other applicants.

By submitting a proposal, the applicant agrees that:

- EUPATI may copy the proposal for purposes of facilitating the evaluation of the proposal and agrees that such copying will not violate the rights of any third party.
- It will not bring any claim or have any cause of action against EUPATI based in any misunderstanding concerning the information provided or concerning EUPATI's failure, neglect or otherwise, to provide the bidder with pertinent information as intended by this call for tender.

The accomplishment of a tendering procedure imposes no obligation on EUPATI to award the contract. Should the invitation to tender cover several items or lots, EUPATI reserves the right to award a contract for only some of them. EUPATI shall not be liable for any compensation with respect to applicants whose tenders have not been accepted. Nor shall it be so liable if it decides not to award the contract.

## Contact Person and Contracting Authority

For more information, please contact:

- **Maria Dutarte, EUPATI** Executive Director
- **Ebony Buehler, EUPATI**Connect & Learning Lab Coordinator

### **Contracting Authority:**

Stichting EUPATI Foundation

Daltonlaan 600

3584BK Utrecht

The Netherlands

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